

Innis Residence Don/Transition & Support Don Supplementary Documents

Please see the individual job descriptions for minimum requirements for application.

The following information is required to be included with the application form for Innis Residence Don and Transition & Support Don.

- 1) **Resume**
- 2) **Letter of Intent including your responses to the following questions in 500 words or less (total) (all questions are the same for both the Residence Don and Transition & Support Don roles):**
 - a. What do you believe to be the priorities and main functions of Dons in the residence?
 - b. How does the Don role fit into your future goals?
 - c. Based on the job descriptions provided, what characteristics or experiences (e.g. past leadership roles) have you had that will prepare you to fulfil a Don role?
- 3) **Scenario Response – please provide a written response to how you would respond to the following scenario if it came up with a student if you were hired as a Don for the 2018/2019 academic year. Please limit your response to 350 words:**
 - a. Naeem is one of your students studying internationally who is in Commerce with plans to be a financial professional in the future. Yesterday you noticed that they seemed very stressed out when you saw them in the hallway. They are usually very friendly and talk to you when they see you around the building, but yesterday they walked by you and just smiled quickly before going to the elevators. You decided to check in on Naeem to make sure that everything was okay. When checking in with Naeem, they opened up to you that they are not willingly in their academic program and are studying Commerce only because their parents want them to. They express that they would much prefer to be taking arts-based courses, as their dream is to be an artist. They feel very conflicted between following their own goals and balancing that with those of their parents. They are starting to feel very stressed about the situation and in particular about exams, since they failed a few tests already. They are experiencing anxiety and issues sleeping, and fear that their parents would make them come home if they switched into Arts. Naeem wants to talk to his parents about what is going on and is asking your opinion on how to go about it.

-What are the main issues in this situation?
-How would you support this student?
-What advice would you tell the student about talking to their parents?
-Which resources on campus would you suggest the student use?